

HISTORIC RESOURCES COMMISSION MEETING MINUTES

**Thursday, June 18, 2015
50 W. Gay Street, Ground Floor, Room 'B'**

Commissioners Present: Robert Palmer, Beth Clark, Tom Wolf, Steward Gibboney, Daniel Morgan (arrived 6:25).

Commissioners Absent: Abbie Faust, Charles Rowan.

Historic Preservation Office Staff Present: Randy Black

I. CALL TO ORDER – 6:08 p.m.

II. NEXT BUSINESS MEETING—THURSDAY, July 10, 2015.

III. NEXT COMMISSION MEETING—THURSDAY, July 17, 2015.

IV. SWEARING IN OF STAFF

V. APPROVAL OF Thursday, May 21, 2015, MEETING MINUTES.
MOTION: Palmer/Wolf (3-0-1) [Abstain-Clark] APPROVED

VI. STAFF APPROVALS

The Historic Resources Commission hereby accepts all Staff Approved items into the formal record. Votes are as indicated with abstentions (if any) shown in brackets immediately following the specific application.

MOTION: Clark/Palmer (4-0-0) — ACCEPTED INTO THE PERMANENT RECORD

VII. PUBLIC FORUM

• **15-6-11**

224 E. First Avenue/Jeffrey Manufacturing Company Office Building/Jeffrey Apartments/Metal Works Apartments

Brian Wilmers (Applicant)

JDS Jeffrey Partners, LLC (Owner)

List the Property on the Columbus Register

- Late 19th & Early Twentieth Century Classical Revival building on the Columbus Register.
- Dates of significance are 1924 & 1946.
- List under Criteria 'A', 'B' & 'E'

Following the H. P. O. staff report and the presentation by Brian Wilmers, Applicant, the commissioners present discussed the proposal and the following represents some of the commissioners' observations.

Commissioner Comments/Observations:

Commissioner Gibboney—Asked about the occupancy rate and apartment or condominium structure.

Commissioner Clark—Asked about the June, 2015 timing of the listing. Requested synopsis of exterior renovations completed to date. Requested clarification of tax abatements and historic tax credits via locale register listing.

Commissioner Wolf—Requested clarification of tax abatements and historic tax credits via locale register listing.

Following the review and discussion, a motion was made, vote taken, and results recorded as indicated.

Recommend approval of the nomination of the property located at 224 E. First Avenue, formerly the Jeffrey Manufacturing Company Office Building, currently the Jeffrey Apartments/Metal Works Apartments,

to the Columbus Register of Historic Properties per the stipulations of City Code Chapter 3117.04 'Duties' and under Columbus Register Criteria 'A' 'B', and 'E' as indicated:

- Criterion A: The design or style of the property's exterior and/or interior is of significance to the historical, architectural, or cultural development of the city, state, or nation.
- Criterion B: The property is closely and publicly identified with a person who has significantly contributed to the historical, architectural, or cultural development of the city, state, or nation.
- Criterion E: The property is closely and publicly identified with an event, or series of events, which has influenced the historical, architectural, or cultural development of the city, state, or nation.
- Applicant is directed to submit the final nomination text to the Historic Preservation Office staff for final review, approval, and inclusion in the City Ordinance text.

MOTION: Palmer/Clark (4-0-1) [Morgan] Recommend Approval

VIII. APPLICATIONS FOR CERTIFICATES OF APPROPRIATENESS

[Note: All applicants and speakers are identified and sworn in prior to review by the Historic Resources Commission, in accordance with City standards for public meetings.]

STAFF RECOMMENDATIONS

1. 15-6-12

**459 N. High Street & 479 N. High Street
Short North Alliance (Applicant)**

**North Market Historic District
Craig Dye (Owner—479 N. High St.)
Josh Greenberg (Owner—479 N. High St.)**

Following the H. P. O. staff report, the presentation by Melanie Kortyka, Short North Alliance Events & Special Projects Coordinator, and the review and discussion with the commissioners present, a motion was made, vote taken, and results recorded as indicated.

Approve Application #15-6-12, for the installation of temporary murals at the two locations noted in the North Market Historic District as indicated.

Temporary Mural Series Installation

- Install one (1) temporary wall mural at 459 N. High Street and one (1) temporary wall mural at 479 N. High Street provided by Orange Barrel Media.
- Temporary murals to be high resolution images of artwork images painted on vinyl and heat-adhered to the building surfaces per industry standards in accordance with previously reviewed and approved temporary mural applications in the Short North historic districts.
- The final mural designs and dimensions to be submitted to the Historic Preservation Office staff prior to the issuance of the C. of A.
- 459 N. High Street mural to be no larger than twelve feet two inches high by seventeen feet wide (12' 2" H x 17' W).
- 479 N. High Street mural to be a four-panel horizontal assembly with panels to be no larger than the sizes indicated: Panel 'A' – twenty-eight inches high by twenty feet wide (28" H x 20' W); Panel 'B' – thirty and one half inches high by twenty feet wide (30 1/2" H x 20' W); Panel 'C' –twenty-four and three quarter inches high by twenty feet wide (24 3/4" H x 20' W); and Panel 'D'—thirty inches high by twenty feet wide (30" H x 20' W)
- Images to remain for a period of one year (1 yr.) from July, 2015-July, 2016.
- The building owner approval of the temporary signage installation is to be submitted via email to the Historic Preservation Office staff prior to the issuance of the C. of A.

MOTION: Clark/Morgan (5-0-0) APPROVED

HOLDOVERS

2. 15-3-6b

693 S. Champion Avenue

Old Oaks Historic District

Tom Lang (Applicant/Owner)

In the absence of the Applicant/Owner, continue Application #15-3-6b, 693 S. Champion Avenue, Old Oaks Historic District, in the absence of the Applicant/Owner and direct the H. P. O. staff to place on the July 16, 2015 meeting agenda as a Holdover for further consideration.

MOTION: Clark/Palmer (5-0-0) CONTINUED

3. 15-4-10

296-98 Kelton Avenue

Bryden Road Historic District

Kevin Abt (Applicant/Owner)

Window Replacement

- Install new windows units in the third-floor gable ends of the residence per submitted drawing.

Following the H. P. O. staff report and the presentation by the Applicant/Owner, the commissioners present discussed the proposal and the following represents some of the commissioners' observations.

Commissioner Comments/Observations:

Commissioner Gibboney—Asked about the proposed window treatments on all floors and elevations. Recommended consultation with the City Building Department to determine the egress requirements for the third-floor window treatment. Requested photos of window treatment on the other floors and elevations.

Commissioner Wolf—Requested more information on the front and rear elevation gable windows. The idea of third-floor windows to provide natural light for the third floor living space is preferable to skylights. The window appearance and size are the important items for consideration.

Commissioner Palmer—Requested distribution of file photos showing the gable window evidence.

Commissioner Morgan—The original window condition was likely a four (4) window configuration in the gable end with the interior wall divider running east and west in the center of the third-floor room with the divider aligning with the center/middle rail of the two center window units.

Commissioner Clark—City code egress requirements need to be determined. The third-floor window design should be close to what was in place historically.

Following the review and discussion, a motion was made, vote taken, and results recorded as indicated.

Continue Application #15-4-10, 296-298 Kelton Avenue, Bryden Road Historic District and direct the H. P. O. staff to Place on the July 16th meeting agenda for further consideration. The Applicant/Owner and the Historic Preservation Officer are directed to schedule a meeting with the City Building Department staff to discuss third-floor window egress Requirements. The Historic Preservation Officer is requested to provide current photos of the window conditions on All elevations for presentation at the July 16th meeting.

MOTION: Morgan/Clark (5-0-0) CONTINUED

NEW APPLICATIONS

4. 15-6-13 C. of A. sent

904 E. Broad Street

18th & East Broad Street Historic District

Paul J. Unger (Applicant/Owner)

Following the H. P. O. staff report and the presentation by the Applicant/Owner, the commissioners present discussed the proposal and a motion was made, vote taken, and results recorded as indicated.

Approve Application #15-6-13, 904 East Broad Street, 18th & East Broad Street Historic District, as submitted with all clarifications noted.

Carriage House Rehabilitation

- Convert rear carriage house into 2-car garage with no housing or apartment use intended.

- Create a new vehicle opening on the north (i.e. alley) side and install one (1), eight foot high by eighteen foot wide (8' H x 18' W) paneled overhead garage door within the new opening. Overhead door to match the door style per the submitted cut sheet.
- Install new wood and galvanized metal standing seam overhang above the garage door opening.
- Spot Tuck Point--Check all mortar joints on (*fill in location*) for soundness. All sound mortar to remain in place. Use hand tools to remove any/all loose mortar to a depth of 3/4", moisten surface with water, and spot point as needed with mortar of matching color, texture, hardness, and joint profile. New mortar must be softer than the brick, and no harder than the historic mortar, to allow for expansion and contraction of the brick. Original mortar mix was composed of 1 part lime to 2 parts sand. White portland cement may be substituted for up to (but no more than) 20 percent of the lime content. (Refer to Preservation Brief 2- "Repointing Mortar in Historic Brick Buildings")
- Paint colors to match the existing house and garage exterior paint color scheme.
- All work to be as per submitted plans.

Install Privacy Fence

- Install new wooden privacy fence as indicated on the carriage house/garage renderings.
- New wooden privacy fence to match the previously approved (C. of A. #11-7-6) six foot high (6' H) board-on-board wooden privacy fence in style, dimension, and color finish; like-for-like.

MOTION: Morgan/Clark (4-1-0) [Gibboney] APPROVED

5. 15-6-14

100 Jefferson Avenue

Jefferson Avenue Historic District

The Jefferson Center for Learning & the Arts (Applicant/Owner)

Attn.: Katherine Moore, Executive Director

In the absence of the Applicant/Owner, continue Application #15-6-14, 100 Jefferson Avenue, Jefferson Avenue Historic District and direct the H. P. O. staff to place on the July 16, 2015 meeting agenda as a Holdover for further consideration.

MOTION: Clark/Palmer (5-0-0) CONTINUED

STAFF APPROVALS

• **15-6-1**

685 Bryden Road

Bryden Road Historic District

Bill Meyer/Renewal by Andersen (Applicant)

Jennifer Kusumi (Owner)

Approve application 15-6-1, 685 Bryden Road, Bryden Road Historic District, as submitted, with all clarifications as noted.

Install New Windows

- Remove the existing windows on the second floor of the existing 1991 office building, and install new Renewal by Andersen windows, per the submitted cut sheet/specifications.
- New windows are to fit within the existing window openings.
- Style to match existing, four-light, arch top with full divided light grills. Color to match existing.

• **15-6-2**

31 E. Lane Avenue

Indianola Forest Historic District

GHG Group, LTD/Buckeye Real Estate/Attn.: Bob Mickley, Agent (Applicant/Owner)

An Application with current photos, site plan, slate roof assessment, and detailed work description has been submitted. Applicant has consulted with the Historic Preservation Office staff.

Approve application 15-6-2, 31 East Lane Avenue Historic District, as submitted, with all clarifications as noted.

Remove and Install New Asphalt Shingle Roof

- Remove all shingles down to the sheathing.
- Dispose of all debris according to Columbus City Code.
- Replace any/all damaged, deteriorated, and missing sheathing with wood of appropriate dimension, as necessary.

- Install new, 30 lb. felt paper on all sheathing according to manufacturer's specifications.
- Replace any/all damaged and deteriorated metal valleys with new metal valleys of appropriate dimension, as necessary. Valleys are to be smooth not a "W" channel to maintain the appropriate historic appearance and profile.
- Replace any/all damaged metal flashing on all existing chimneys.
- Install new 235 lb., class C, self-sealing 3-tab shingles. Manufacturer and color to be selected by the owner from the following approved shingles list:

<u>Manufacturer:</u>	<u>Style:</u>	<u>Color:</u>
CertainTeed	Carriage House (dimensional)	Stonegate Gray
- All ridges to be capped with galvanized metal ridge roll, in lieu of cut shingle tabs, and painted "Tinner's Red."
- Upon completion, all metal valleys and flashing are to be painted "Tinner's Red."

• **15-6-3**

70 East Northwood Avenue

Northwood Park Historic District

Gerhart Queck (Applicant/Owner)

Approve application 15-6-3, 70 East Northwood Avenue, Northwood Park Historic District, as submitted, with all clarifications as noted.

Remove Existing Sidewalks and Install New Sidewalks

- Remove any/all damaged and deteriorated, concrete public and service sidewalks, and dispose of all debris in accordance with Columbus City Code.
- Install new concrete in the exact same location and of the exact same dimension, as necessary.
- All work to be in accordance with industry standards and all applicable City Building Codes.
- Maintain any/all existing sandstone curbs, and repair, as necessary, in accordance with all applicable industry standards, and/or replace with like sandstone curbing.

Install New Concrete Steps

- Remove the deteriorated, concrete service steps, and dispose of all debris in accordance with Columbus City Code.
- Install new concrete steps in the exact same location and of the exact same dimension.
- All work to be in accordance with industry standards and all applicable City Building Codes.

• **15-6-4**

1201 Bryden Road

Bryden Road Historic District

Superior Home Maintenance (Applicant)

Charles Harris (Owner)

Approve application 15-6-4, 1201 Bryden Road, Bryden Road Historic District, as submitted, with all clarifications noted.

Remove and Install New Asphalt Shingle Roof

- Remove all shingles down to the sheathing.
- Dispose of all debris according to Columbus City Code.
- Replace any/all damaged, deteriorated, and missing sheathing with wood of appropriate dimension, as necessary.
- Install new, 30 lb. felt paper on all sheathing according to manufacturer's specifications.
- Replace any/all damaged and deteriorated metal valleys with new metal valleys of appropriate dimension, as necessary. Valleys are to be smooth not a "W" channel to maintain the appropriate historic appearance and profile.
- Replace any/all damaged metal flashing on all existing chimneys.
- Install new 235 lb., class C, self-sealing 3-tab shingles. Manufacturer and color to be selected by the owner from the following approved shingles list:

<u>Manufacturer:</u>	<u>Style:</u>	<u>Color:</u>
CertainTeed	Carriage House (dimensional)	Stonegate Gray
GAF	Slateline (dimensional)	English Gray Slate

		Weathered Slate
Certain Teed	(standard 3-tab)	Nickel Gray
GAF	Royal Sovereign (standard 3-tab)	Nickel Gray
Celotex	(standard 3-tab)	Heritage Gray
Slate Gray		
Owens Corning	(standard 3-tab)	Estate Gray
Tamko	(standard 3-tab)	Antique Slate

- All ridges to be capped with galvanized metal ridge roll, in lieu of cut shingle tabs, and painted "Tinner's Red."
- Upon completion, all metal valleys and flashing are to be painted "Tinner's Red."

• **15-6-5**

673 South Ohio Avenue

Dewaine Waller (Applicant)

Old Oaks Historic District

Michelle Wheeler (Owner)

Approve application 15-6-5, 673 S. Ohio Avenue, Old Oaks Historic District, as submitted, with all clarifications noted.

Remove and Install New Asphalt Shingle Roof

- Remove all shingles down to the sheathing.
- Dispose of all debris according to Columbus City Code.
- Replace any/all damaged, deteriorated, and missing sheathing with wood of appropriate dimension, as necessary.
- Install new, 30 lb. felt paper on all sheathing according to manufacturer's specifications.
- Replace any/all damaged and deteriorated metal valleys with new metal valleys of appropriate dimension, as necessary. Valleys are to be smooth not a "W" channel to maintain the appropriate historic appearance and profile.
- Replace any/all damaged metal flashing on all existing chimneys.
- Install new 235 lb., class C, self-sealing 3-tab shingles. Manufacturer and color to be selected by the owner from the following approved shingles list:

<u>Manufacturer:</u>	<u>Style:</u>	<u>Color:</u>
CertainTeed	Carriage House (dimensional)	Stonegate Gray
GAF	Slateline (dimensional)	English Gray Slate Weathered Slate
Certain Teed	(standard 3-tab)	Nickel Gray
GAF	Royal Sovereign (standard 3-tab)	Nickel Gray
Celotex	(standard 3-tab)	Heritage Gray
Slate Gray		
Owens Corning	(standard 3-tab)	Estate Gray
Tamko	(standard 3-tab)	Antique Slate

- All ridges to be capped with galvanized metal ridge roll, in lieu of cut shingle tabs, and painted "Tinner's Red."
- Upon completion, all metal valleys and flashing are to be painted "Tinner's Red."

Repair Box Gutters

- Examine all box gutters on the main house and make any repairs and/or replace the existing box gutter system on all elevations with new materials of appropriate dimension and profile.
- Reline with new copper, terne metal, galvanized metal, or E. P. D. M. rubber in accordance with industry standards, manufacturer's specifications, and Columbus Building Codes.
- Install new, round, galvanized metal downspouts in the appropriate locations to assure proper drainage.
- Examine the existing storm water drainage system for soundness and proper function. Make any/all necessary repairs to the existing storm sewer tile system to assure proper drainage away from the foundations of this and neighboring properties. If deemed necessary, install a French drain system or similar, appropriate drainage system in accordance with all applicable City Building Codes and industry standards.

Install New Stoop & Service Steps—(Front Entry)

- Remove non-original, non-contributing wooden front steps and dispose of all debris per City Code.
- Install new five foot by five foot (5' x 5') wooden stoop with steps per submitted measured drawings.
- Balusters to be one and one-half inch by one and one-half inch (1 ½" x 1 ½") wood, spaced three and one-half inches on center (3 ½" o.c.).
- Skirting details below the stoop and the service steps to be submitted to the Historic Preservation Office staff for final review and approval prior to installation.
- Prime all bare/new wood with the appropriate exterior primer according to manufacturer's specifications.
- Paint all wood the exact same color as currently exists on the exterior wood trim; like-for-like.

- **15-6-6**

1590 Sunbury Road/Valley Dale
DeMarco Roofing, Inc. (Applicant)

Individually Listed Columbus Register Property
Arlington Company (Owner)

Approve application 15-6-6, Valley Dale Individually Listed Columbus Register Property, as submitted, with all clarifications noted.

Roof Repair—(Area #4)

- Make all necessary repairs to Roof Area #4 per submitted work specifications (dated April 23, 2015 and maintained in the permanent Historic Preservation Office property file) and in accordance with all guidelines and preservation standards.

- **15-6-7**

28 East Northwood Avenue
Northern Border LLC (Applicant/Owner)

Northwood Park Historic District

Two (2) diseased trees were removed prior to receipt of the application in the best interest of preventing possible damage to the property. Applicant/Owner has consulted with the preservation Officer and photos of the tree removal have been submitted.

Approve application 15-6-7, 28 East Northwood Avenue, Northwood Park Historic District, as submitted, with all clarifications noted.

Tree Removal

- Remove two (2) deceased and dying trees from the front yard.
- Applicant/Owner to submit species and caliper of new trees to be planted on the property in the future with the location(s) noted on a site plan for review and approval by the Historic Preservation Office staff.

- **15-6-8**

642 Wilson Avenue
City of Columbus Housing Division/Attn.: Steven Riggs (Applicant)

Old Oaks Historic District
David & Beata Gray (Owners)

Work specifications have been submitted with the Alteration Form following H. P. O. review of the Determination of Eligibility Form as required for all City Housing Division rehabilitation projects.

Approve application 15-6-8, 642 Wilson Avenue, Old Oaks Historic District as submitted, with all clarifications noted.

New Metal Handrail—Side Entrance

- Install new, black, metal handrail system at side entrance per City Building Code. New metal rails system to

match the design and size of the existing metal rails at the front public and service steps.

- Cut sheet or manufacturer's brochure to be submitted for review and approval by the Historic Preservation Office staff and inclusion in the permanent property file prior to installation.

Repair Wooden Eaves—Complete

- Repair all exterior wooden eaves and soffit surfaces as necessary. Repair/replace all missing, damaged, and deteriorated wood as necessary according to industry standards. All replacement wood to be of the same profile and dimension as the original; like-for-like.
- Prime all bare and new wood with the appropriate exterior primer according to manufacturer's specifications.
- Owner has the option of selecting one (1) of the following appropriate painting methods:
 - a) Paint all wood eave and soffit trim the exact same color as currently exists on the wood trim or,
 - b) Submit a new paint schedule to the Historic Preservation Office staff for final review and approval.

Repair Box Gutters—Rear, Single-Story Room Only

- Examine all box gutters on rear, single-story roof and make any repairs and/or replace existing box gutter system on all elevations with new materials of appropriate dimension and profile. Reline with new copper, terne metal, galvanized metal, or E. P. D. M. rubber in accordance with industry standards, manufacturer's specifications, and Columbus Building Codes.
- Install new, round, galvanized metal down spouts in the appropriate locations to assure proper drainage.
- Examine the existing storm water drainage system for soundness and proper function. Make any/all necessary repairs to the existing storm sewer tile system to assure proper drainage away from the foundations of this and neighboring properties. If deemed necessary, install a French drain system or similar, appropriate drainage system in accordance with all applicable City Building Codes and industry standards.

• 15-6-9

530 East Town Street

The Favret Company (Applicant)

East Town Street Historic District

Kappa Kappa Gamma (Owner)

An application with current photos and detailed work description has been submitted. Applicant has consulted with the preservation Officer.

Approve application 15-6-9, 530 East Town Street, East Town Street Historic District, as submitted, with all clarifications noted.

Replace A. C. Units

- Remove the existing air conditioner condenser units from the existing rear grade and rear flat roof locations.
- Install new A. C. condensers units of the same locations and per industry standards, manufacturer specifications, and all applicable City Building Codes.

• 15-6-10

1406 Bryden Road

Bryden Road Historic District

Constantine Hondroulis & Lesley Fogle (Applicant/Owner)

An application with current photos and detailed work description has been submitted. Applicant has consulted with the preservation Officer.

Approve application 15-6-10, 1406 Bryden Road, Bryden Road Historic District, as submitted, with all clarifications noted.

Exterior Painting

- Repair and/or replace all damaged, deteriorated, and missing wood trim and/or siding elements as necessary.
- All replacement wood to be of exact same dimension and profile as the original wood trim; like-for-like.
- No brick or masonry elements are to be painted.
- Prepare all wood windows and exterior, wooden surfaces on the house (i.e. columns, corbels, eaves, trim, downspouts, etc.) for repainting using the appropriate hand tools.
- Prime all new and bare wood surfaces with the appropriate exterior primer according to manufacturer's specifications.
- Finish coat all exterior wooden surfaces with exterior paint according to manufacturer's specifications.

- Finish colors to be: PPG: “Armory” (#517-6) and “Oxford Brown”.

- **15-6-15**

25 E. Northwood Avenue

John Spiropoulos (Applicant)

Northwood Park Historic District

James Spiropoulos (Owner)

An application with current photos has been submitted.

Approve application 15-6-15, E. Northwood Avenue, Northwood Park Historic District, as submitted, with all clarifications noted.

Remove and Install New Asphalt Shingle Roof

- Remove all shingles down to the sheathing.
- Dispose of all debris according to Columbus City Code.
- Replace any/all damaged, deteriorated, and missing sheathing with wood of appropriate dimension, as necessary.
- Install new, 30 lb. felt paper on all sheathing according to manufacturer’s specifications.
- Replace any/all damaged and deteriorated metal valleys with new metal valleys of appropriate dimension, as necessary. Valleys are to be smooth not a “W” channel to maintain the appropriate historic appearance and profile.
- Replace any/all damaged metal flashing on all existing chimneys.
- Install new 235 lb., class C, self-sealing 3-tab shingles. Manufacturer and color to be selected by the owner from the following approved shingles list:

Manufacturer:

Style:

Color:

CertainTeed

Carriage House (dimensional)

Stonegate Gray

GAF

Slateline (dimensional)

English Gray Slate
Weathered Slate

Certain Teed

(standard 3-tab)

Nickel Gray

GAF

Royal Sovereign (standard 3-tab)

Nickel Gray

Celotex

(standard 3-tab)

Heritage Gray

Slate Gray

Owens Corning

(standard 3-tab)

Estate Gray

Tamko

(standard 3-tab)

Antique Slate

- All ridges to be capped with galvanized metal ridge roll, in lieu of cut shingle tabs, and painted “Tinner’s Red.”
- Upon completion, all metal valleys and flashing are to be painted “Tinner’s Red.”

IX. OLD BUSINESS

- **Item #1**

15-5-15d

50 East Lane Avenue

Indianola Forest Historic District

Buckeye Real Estate (Applicant/Owner)

Following the presentation by the Historic Presentation Officer in consultation with the project architect, a motion was made, vote taken, and results recorded as indicated. action as noted.

15-5-15d

Approve Application 15-5-15d, 50 East Lane Avenue, Indianola Forest Historic District, as submitted and with all clarifications noted.

Front Entry Rehabilitation

- Rehabilitate the existing single front entry on the south/front elevation as necessary to install a new door and

transom in the same opening per industry standards and all applicable building codes.

- Front entry to remain as currently configured with all new finish details (door, transom, hardware, etc.) to be per the cut sheet submitted.
- New all-wood door to be as per the photo sample Arts and Crafts style Doors by Decora-Craftsman Collection (#DbyD4017) or like kind.

MOTION: Morgan/Wolf (5-0-0) APPROVED

- **Item #2**

14-10-11—Rear Parking Status Report

205 E. Northwood Avenue

Northwood Park Historic District

3D Group, Inc. (Applicant)

Stocky III, LLC C/O Mark Ochsenbein Atty. at Law (Owner)

H. P. O. Status Report

- A water main break in early spring, 2015 delayed the project and repairs are ongoing.
- The rear parking pad and landscaping project is scheduled to be completed following the water main repairs by the City Water Department (late July).

Following the project status report by the Historic Preservation Officer, a motion was made, vote taken, and results recorded as indicated.

Continue Application #14-10-11, 205 E. Northwood Avenue, Northwood Park Historic District, and direct the Historic Preservation Office staff to place on the July 16, 2015 meeting agenda for the project status update and to inform the Applicant that the job completion is expected in July, 2015.

MOTION: Clark/Palmer (5-0-0) CONTINUED

Item #3 Notice needed for July 16th final action

Design Standards for Rental Signage in Historic Districts/Rental Signage Approval

Accept stated Option #3 to be the established standard for signage posted on private residential properties in any and all historic districts or individually listed properties subject to exterior review and approval by the Historic Resources Commission as per City Code Chapters 3116 and 3117.

For Rent Sign Introduction Language Recommended:

- In the residential areas of the historic districts, signage is to be incorporated without damaging or obscuring significant architectural features and details. Rental signage options have been developed in the interest of providing consistency of location and scale throughout the Columbus Register districts. Three (3) options have been approved for rental property signage. All residential rental signage requires review and approval by the Historic Resources Commission in accordance with City Code Chapters 3116 and 3117. A Certificate of Appropriateness is required prior to the installation of any/all signage.

Recommended Standard for H. R. C. Districts (previously noted as 'Option #3')

- One (1) sign only, to be placed on the ground floor, front elevation of the residence in a location that does not damage or conceal significant architectural features or details. Sign to be no larger than eighteen inches wide by twelve inches high (max. = 18"W x 12"H). Text to be limited to phone number and contact/company name. Exact location, size, text, and materials to be submitted to the H. R. C. for review and approval prior to installation.

After the H. P. O. Staff Report and subsequent discussion with the Applicant's representative present, the following represents some of the commissioners' observations.

Commissioner Comments/Observations:

Commissioner Gibboney—Recommends placing the rental signage standards review on the commission agenda for one more public reading prior to taking final action.

Commissioner Clark—Expressed the importance of public outreach and notice when establishing a new standard.

Commissioner Palmer—Recommends consulting with the City Attorney regarding the appropriate procedures for public notification when seeking to establish new standards for signage review by the commission.

All Commissioners—Voiced agreement with holding a final public reading of the recommended standard previously noted as Option #3.

Following the discussion with the commissioners present, a motion was made, vote taken, and results recorded as indicated.

With respect to the Old Business Item #3, Design Standards for Rental Signage in Historic Resources Commission Districts, the Historic Preservation Office staff is instructed to consult with the City Attorney Office staff concerning the due process requirements for the potential for the adoption of what has been known as ‘Option 3’ as the only standard in this regard. In addition, direct the Historic Preservation Office staff to consult with the City Planning Division administrators or other appropriate City staff to get recommendations concerning notification procedures of persons effected by this ‘Option 3’ standard if adopted.

MOTION: Palmer/Morgan (5-0-0) APPROVED

X. NEW BUSINESS

XI. ADJOURN

MOTION: Clark/Palmer (5-0-0) ADJOURNED 7:47 p.m.

